

- **SAMPLE 3 — Statewide Community Planning Group: Letter of Concurrence with Reservations**

Date
Grant Management Officer
Grants Management Branch
Procurement and Grants Office
Centers for Disease Control and Prevention
290 Brandywine Road
Room 300, Mailstop E-15
Atlanta, GA 30341
Re: LETTER OF CONCURRENCE WITH RESERVATIONS

Dear Mr./Ms._____:

We concur with our health department's application with one major exception. We are concurring with concerns to the health department's application for funding. As a CPG, we feel that the health department has consistently failed to implement effective programs for Men who Have Sex with Men (MSM). We recognize that this is a difficult population to reach, however, this is the jurisdictions's number one target population (as documented in both the epidemiologic profile and our priority setting process). The CPG has stated both the need and the types of interventions that are most needed (see the Comprehensive HIV Prevention Plan, Target Populations: MSM).

Despite our reservations about the application, we feel proud of how the _____ community planning group came together with the health department and accomplished so much with such a diverse group of individuals. The_____ community planning process is truly community driven. This was reflected in the review of the health department's application. The health department distributed copies of the application to all members and each member had ten days to review the application and to respond with comments. The community co-chairs collated comments and then participated in a conference call to make the decision to concur with concerns with the health department application.

We remain united in the struggle for healthy communities!

The _____ Community Planning Group